

Policy for

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the Allocation

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of Studio at

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FABRIKKEN

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# Purpose

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FABRIKKEN's policy for allocation of studio space includes obtaining user rights and signing over user rights to third parties temporarily, regarding all studios at FABRIKKEN.

The purpose of the policy is to ensure:

- 1 THAT FONDEN FABRIKKEN FOR KUNST OG DESIGN LIVES UP TO ITS PURPOSE.
- 2 THE BEST MATCHES BETWEEN THE ARTIST/DESIGNER AND FABRIKKEN (REGARDING ACTIVITIES, FACILITIES, SUPPORTING FUNCTIONS, OTHER ARTISTS/DESIGNERS).
- 3 CLARITY INTERNALLY IN RELATION TO HOW TO APPLY FOR A NEW USER PERIOD OF A STUDIO AND WHAT IT TAKES TO GET IT APPROVED.
- 4 CLARITY EXTERNALLY IN RELATION TO HOW TO APPLY FOR A STUDIO AND WHAT IT TAKES TO BE CONSIDERED.
- 5 TRANSPARENCY IN RELATION TO THE FLOW AND COMPOSITION OF ARTISTS/DESIGNERS AT FABRIKKEN.

# Capacity

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FABRIKKEN is a production house for both established artists/designers and artists/designers from the growth level. With 51 studios and a 1000m2 hall FABRIKKEN accommodates approximately 70 artists/designers with a user agreement as well as temporary occupants, residencies, assistants, and interns.

Established artists/designers play an important role by giving FABRIKKEN a large base of experience and professional weight, and artists/designers from the growth layer play an important role in FABRIKKEN's work to spread this experience and professionalism. In FABRIKKEN's efforts to set the best professional framework for art and design practice, it is therefore necessary to embrace the entire art and design ecosystem (including all career stages) - that is, to create a good balance of established artists/designers, artists/designers from the growth level and artists/designers who come with new inspiration from outside, as well as ensuring a critical mass of culture-bearing artists/designers at all times at FABRIKKEN.

Allocations are personal and given to professional artists and/or designers with a personally associated registered CVR no. - alternatively, the agreement is signed upon documentation of CPR no. and/or official ID.

# Flow

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To ensure that a good balance between all career stages is represented, FABRIKKEN must have an average flow of 20 artists/designers per year, seen over a 6-year period.

The flow must be distributed as follows:

- 1** 5-6 ARTISTS/DESIGNERS WITH A USER AGREEMENT FOR A STUDIO AND ARTISTS/DESIGNERS TAKING PART IN THE ATELIER PROGRAM, CORRESPONDING TO 8-10%.
- 2** 14-15 TEMPORARY OCCUPANTS, RESIDENCIES, ASSISTANTS, AND INTERNS WHO HAVE A DAILY PRACTICE CENTERED AROUND FABRIKKEN FOR A MINIMUM OF 2 CONSECUTIVE MONTHS.

This policy describes the application procedure for artists/designers who want a studio and artists/designers who want a spot in the atelier program for recently graduated artists. Information about residencies can be found on the website. Artists/designers with a studio at FABRIKKEN are solely responsible for any agreements with assistants, interns, and any temporary transfer of user rights (see the section "Temporary Transfer of Studio User Rights").

## Diversity

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FABRIKKEN exists to create a good working environment for professional artists and designers. Therefore, the assessment of any applicant's professional practice and need for a studio at FABRIKKEN has the highest weight in the processing of all applications for studio space. The assessment of the artist's future contribution to the community at FABRIKKEN is weighted secondly.

FABRIKKEN also aims for the composition of artists and designers to reflect the professional Danish art and design scene in general. This in terms of gender, age, ethnicity, and the like. Therefore, this matter is considered as a third parameter of assessment.

It is to be noted that for both the application for a studio and the application for a user period, the following action is taken; if two candidates are weighted equally in relation to professional practice, needs and contribution to the community, consideration of the composition of artists and designers will be decisive.

## Application, Criteria & Conditions

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FABRIKKEN's board is the decision-making body in relation to the allocation of studios at FABRIKKEN. Prior to the board's decision, all applicants for studios are assessed by FABRIKKEN's Committee of Occupants and the administration, who nominate to the board the applicants they deem suitable.

When applying for a new user period, the Committee of Occupants and the administration act as advisers to the board.

The Committee of Occupants and the administration possess important knowledge about the artists/designers at FABRIKKEN, their professional practice and contribution to the community. Their assessment of the applicants is therefore important to the board.

# Assessment of the Application for a Studio

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All professional artists and designers can apply for a studio at FABRIKKEN. Vacant studios are advertised via Open Call on our website and social media platforms.

When applying for a studio, the following are weighted in the assessment:

- 1 PROFESSIONALISM AND PROFESSIONAL PRACTICE
- 2 RECENT ACTIVITIES AND PLANNED ACTIVITIES IN THE NEAR FUTURE
- 3 NEEDS IN RELATION TO FABRIKKEN'S FACILITIES AND ACTIVITIES
- 4 INTEREST IN THE PROFESSIONAL COMMUNITY AT FABRIKKEN\*

When applying for a new user period, the following is weighted in the assessment:

- 1 RECENT ACTIVITIES AND PLANNED ACTIVITIES IN THE NEAR FUTURE
- 2 NEEDS IN RELATION TO FABRIKKEN'S FACILITIES AND ACTIVITIES
- 3 INTEREST IN THE PROFESSIONAL COMMUNITY AT FABRIKKEN\*

\* Everyone at FABRIKKEN is expected to contribute actively to the community. This includes, by example, participation in meetings, joining committees and juries, participation in professional activities such as Open House, as well as participation in social and practical activities such as cleaning days, and the annual summer party and Christmas lunch.

## Assessment of the Application for

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## the Atelier Program

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All newly graduated artists and designers from Danish and foreign art academies and design schools can apply to take part in the Atelier program at FABRIKKEN. FABRIKKEN considers an artist/designer as newly graduated in the first three years after graduation.

The applicants are assessed based on the quality of their practice, the potential of the work and the motivation for participation in the program at FABRIKKEN.

## Agreement Period for Studio Spaces

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A user agreement for a studio at FABRIKKEN runs for three years, before ending without further notice. Occupants with a user agreement at FABRIKKEN can apply for a new agreement period of three years, up to 3 times as a starting point. An occupant thus could occupy a studio space at FABRIKKEN for a maximum of 12 years in total.

## Agreement Period for the Atelier Program

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There are 6-12 spots available in the Atelier program and the period of participation in the program is two years. Participants in the Atelier program do not have the opportunity to apply for a new agreement period for studio space. However they do have the opportunity, on an equal footing with other professional artists and designers, to apply for a studio at FABRIKKEN at the Open Call.

## Termination of the Agreement by the Occupant

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The occupant can terminate their user agreement at any time with three months' notice to the 1st of a month. If the occupant wishes to vacate earlier, they can temporarily transfer the right to use the studio to another party, for the remainder of the period.

## Shared Studios

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When assigning studio space in a shared studio, a user agreement is drawn up for each individual occupant of the studio. If one or more of the occupants choose to terminate their agreement themselves or their agreement is otherwise terminated, the remaining occupant(s) of the shared studio reserve the right to nominate a new candidate for the shared studio to be assessed by FABRIKKEN's board. The board must be presented with a minimum of two candidates. An alternative candidate is selected by the administration.

## Sharing Studio User Rights

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If an occupant granted the right to use a studio at FABRIKKEN wishes to share their studio with one or more artists/designers, they are obliged to inform the administration, which must approve any additional artists/designers. In addition to the user agreement, an allonge will be drawn up ensuring that additional variable fees are collected for the number of additional occupants in the studio during the specified period where the studio is shared.



# Temporary Transfer of Studio User Rights

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An occupant that was granted the right to use a studio at FABRIKKEN may temporarily transfer this to other artists and designers for a maximum of half a year at a time and a total of one year within one agreement period. The temporary occupant does not need to have a professional practice.

The artist/designer that was granted the right to use the studio is responsible for establishing an agreement on the temporary transfer of the right of use. All agreements on temporary transfer of the user rights must be approved by the office.

The artist/designer granted the right, must inform the office in writing of the temporary transfer and of the following:

- THE PERIOD OF THE TRANSFER OF RIGHTS
- CONTACT DETAILS OF THE ARTIST/DESIGNER WHO TEMPORARILY TAKES OVER THE RIGHTS OF USE
- BRIEF DESCRIPTION OF THE PRACTICE OF THE ARTIST/DESIGNER

The artist/designer granted the rights to use the studio must always be able to document the temporary transfer to FABRIKKEN upon request. During the entire transfer period, the artist/designer granted the user rights remains contractually bound and must pay the monthly fixed and variable fees.

The artist/designer granted the user rights must settle any payments themselves with the artist/designer who temporarily occupies their rights.

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